


**Objective** GOV365

# GOVERNANCE FOR MICROSOFT TEAMS

## Designed for Content Manager

**Balance collaboration and control. Deliver the collaboration, productivity and mobility benefits of Microsoft Teams with the peace of mind the information is governed by Micro Focus Content Manager.**

### HIGHLIGHTS

#### Confidently embrace

**Microsoft Teams** - with the knowledge that information and context is captured within Content Manager.

#### Capture files and

**conversations** - all files and conversations are captured and retained for future reference within Content Manager.

#### Summary report

- automatically generated reports provide a detailed summary of the Team.

#### Surface valuable content

- provide users with a complete information picture by surfacing content held within Content Manager into their Teams channel.

#### Make governance easy

- all interaction is done within Microsoft Teams, no switching between applications.

#### Govern the Teams

**lifecycle** - bring control to your Teams environment, from creating a Team to archiving content and then finalising the Team.

### BRINGING GOVERNANCE TO MICROSOFT TEAMS

Microsoft Teams delivers improved productivity through collaboration and mobility. However, it can create a minefield for organisations to apply information governance controls and security policies to this new way of working.

Microsoft Teams allows users to create new digital workspaces where cross-functional teams can collaborate on defined projects or specific business outcomes. However, an additional layer of control is required to avoid the pitfalls of unnecessary sprawl resulting from an ever-increasing number of Teams, as well as avoiding duplication, team obsolescence and information loss.

It is critical that content and posts occurring within teams are captured according to corporate policies. So too is the visibility of activity beyond the Team itself, to promote shared understanding and support broader business initiatives.

### EXTEND YOUR ESTABLISHED GOVERNANCE FRAMEWORK

The Microsoft Teams and Objective GOV365 combination delivers a modern, collaborative workplace where team members can be confident of quality, trusted and intelligent information that is actionable within a secure environment. Through frictionless integration with Micro Focus Content Manager, Objective GOV365 provides a seamless transition to enhanced, sustainable information governance.

Objective GOV365 delivers robust integration with Micro Focus Content Manager to extend established policies and controls across your wider information ecosystem. Corporate content is seamlessly captured from the collaborative environment of Microsoft Teams directly into Content Manager without any user intervention.

Users can access this content in context, for a complete picture of all related business activities and decisions. Surface information directly from Content Manager into Teams, maintaining version control and preventing duplication.

Objective GOV365 allows your Microsoft Teams environment to be quickly mapped to the appropriate location within Content Manager. This applies to documents as well as the context in which they have been used, including Teams, Channels, Files and Conversations - ensuring you comply with regulatory requirements and support business needs for information.



### INFORMATION EVERYWHERE

Maximise the value of corporate knowledge.

## BUILT FOR GOVERNMENT AND REGULATED INDUSTRIES

Objective GOV365 draws on 30 years of experience designing, building and implementing software for the public sector and other highly regulated industries. The solution delivers robust integration with Micro Focus Content Manager to extend established policies and controls across your broader information ecosystem. Corporate content is seamlessly captured from the collaborative environment of Microsoft Teams directly into Content Manager without any user intervention.

Users can access this content in context, for a complete picture of all related business activities and decisions. Objective GOV365 allows your Microsoft Teams environment to be quickly mapped to the appropriate location within Content Manager.

Organisations can confidently embrace Microsoft Teams, knowing that critical information is appropriately captured, managed and maintained for easy retrieval, making governance easy, with minimal user impact.

## GOVERNANCE FOR THE WHOLE LIFECYCLE OF A TEAM

Managing the content created and shared through Microsoft Teams requires more than just an archiving solution.

Ask yourself these questions:

- Who can create a Team?
- How are the conversations in a Team captured?
- How are the activities in a Team monitored?
- When is a Team finalised and then what happens to its content?

Objective GOV365 addresses every stage in the lifecycle of a Team, ensuring content and actions are audited, bringing visibility and control to the entire Microsoft Teams environment, aligned with corporate policies.

### Govern a Team's Lifecycle

Control the creation of a Team, including standard naming conventions, request and approval processes. Ensure the finalisation of a Team according to a schedule or defined date. Leverage your Team templates for department-specific policies and permissions.

### Govern Corporate Content

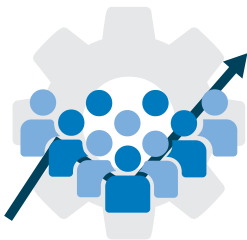
Easily map Teams to the appropriate location in Content Manager. All content, including files, channels and conversations are seamlessly captured for ongoing management according to established corporate policies.

### Surface Valuable Information

Provide users with a complete information picture by surfacing content, from Content Manager that is only relevant to that Team. Rich context around your information is also displayed, such as author, type, version and more.

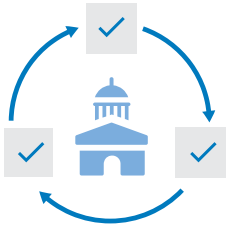
### Monitor and Manage Activity

Automatically generate reports for each governed Team. Capture all the Team's members and activity as a record stored in Content Manager. Gain instant visibility over all your governed Teams, from a single interface within Microsoft Teams.



### SUSTAINABLE TRANSFORMATION

Drive sustainable business transformation.



## MODERN RECORDS MANAGEMENT

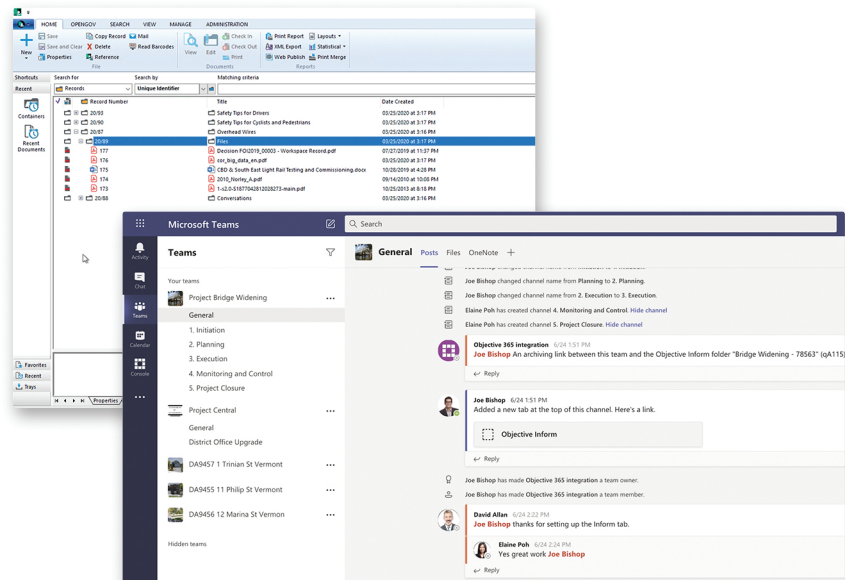
Ensure records compliance across all information sources.

## Make Governance Easy

Effortlessly request a Team to be created, identify when and where it will be stored in Content Manager.

Team members can be automatically notified of any changes to the governance rules applied to a Team.

All actions are performed within Microsoft Teams, so there's no switching between applications - maintaining productivity, reducing errors and providing an outstanding user experience.



Extend governance across files and conversations. Produce easy-to-read reports summarising all activity that has occurred in the Team.



## SUSTAINABLE INFORMATION GOVERNANCE FOR TEAMS

Objective GOV365 enables organisations to control and manage their Teams environment, now and into the future.

- **Confidently embrace Microsoft Teams** – with enhanced capability addressing the entire Teams lifecycle.
- **Govern the Teams lifecycle** - bring control to your Teams environment, from creating a Team to archiving content and then finalising the Team.
- **Capture files and posts** - all files and posts are captured and retained for future reference within Content Manager.
- **Summary report** - automatically generated reports provide a detailed summary of the Team.
- **Surface valuable content** - provide users with a complete information picture by surfacing content held within Content Manager into their Teams channel.
- **Make governance easy** - all interaction is done within Microsoft Teams, no switching between applications.



**Micro Focus is a global software company with 40 years of experience in delivering and supporting enterprise software solutions that help customers innovate faster with lower risk.**

**Its portfolio enables 20,000 customers to build, operate and secure the applications and IT systems that meet the challenges of change.**

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## ABOUT OBJECTIVE CORPORATION

Objective creates information and process governance solutions that are effortless to use and enable organisations to confidently advance their own digital transformation.

Designed for government and regulated industries, these solutions turn the imperative of compliance, accountability and governance into an opportunity to streamline business processes and deliver the innovative services that customers expect.

With a heritage in Enterprise Content Management (ECM), Objective's expanded solutions extend governance across the spectrum of the modern workplace; underpinning information, processes and collaborative work spaces.

Through a brilliant user experience, people access the information they need to progress processes from wherever they choose to work.

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